



NEWTON WESTPARK PRIMARY SCHOOL

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Headteacher: Mrs Carol Whiting, B.Ed (Hons)

18th October 2019

Dear Parents/Carers,

SAFEGUARDING ARRANGEMENTS

PLEASE NOTE THESE ARRANGEMENTS ARE IN PLACE OF ANY PREVIOUS AGREEMENTS

After consultation with our Governors and reviewing our Safeguarding Policy we have had to reconsider the beginning and end of the day procedures. After half term KS1 and KS2 parents are still welcome to speak to staff on the playgrounds in the mornings and at home time but **we can no longer allow parents to come into school through the children's entrances (Infants and juniors).**

If you have an issue or wish to speak further to a member of staff, please go to the front office where they will assist you, make appointments or pass on messages.

Any parents coming into school must sign in. For your information we are investing in remodelling the entrance hall to make the whole school more secure.

Also after half term days will be darker earlier and **ALL children must be collected** at hometime, from clubs and after school activities by an adult. Y5 and Y6 can walk home with written permission. If your child is being collected by an older brother or sister, this must also be put in writing. (Please complete the slip below and return by Monday 28th October). **If we do not have written permission we will safeguard your child and ring you for someone to collect them.**

I'm sure you understand that the safety and well-being of your children is at the heart of all decisions and I trust that you'll support us.

I hope you have a lovely holiday and you join me in looking forward to a half term full of tinsel and glitter!

Kind Regards

Mrs Whiting
Headteacher

Year 5 or 6

My Child _____ is allowed to walk home from school from Monday 28th October 2019.

Signed _____ Date _____

If an older brother/sister is collecting

My Child _____ (Year _____) will be collected by _____
(Name and relationship)

Signed _____ Date _____